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Prepared by: <i>M.Henderson</i>			Rev: 1.02	
Authorised by: <i>Eric Stephen</i>		Proposed Review Date 20-01-07	Issue date 30-01-06	COPY

CLUB POLICY ON YOUNG PERSONS AND VULNERABLE ADULTS AT THE IDMFC FLYING FIELD

DEFINITIONS

Within this document "Young Persons" are defined as persons less than 18 years of age.

A vulnerable adult is defined as a person of 18 years of age or over who because of mental or physical attributes requires a higher level of supervision than would be normally commensurate with an adult member.

A responsible adult is defined as a senior/adult member or parent/guardian who has the clearance, experience, knowledge and training commensurate with the type and degree of supervision required.

RESPONSIBILITIES

Responsibility for young persons and vulnerable adults is shared between the parents, guardians or carers and the club members. All concerned must be aware of and familiar with the division of responsibilities. This policy is therefore published to all members and is displayed on the club website and in the clubhouse. All carers, parents, and other relevant responsible adults will also be alerted to its contents.

RULES

The rules of the Club in this regard are:

- All members, parents, guardians and carers are to comply with Club policies and guidelines for the promotion of welfare and care of young persons and vulnerable adults.
- Young persons and vulnerable adults must be supervised at all times by their parent, carer or guardian. At no time shall a Club member be alone with a young person or vulnerable adult, whether on the field or in transport to or from the field unless willing to do so and in possession of written authorisation from the parent/guardian.
- Young persons under 15 years of age shall not start an engine or carry a model with the engine running unless they are supervised by a responsible adult.
- No young person or vulnerable adult shall undertake any activity which might place him or her at risk. Prior consultation with parent or guardian must take place if there is any doubt as to a member's abilities to undertake a specific activity.
- No senior/adult member is to be expected to assume responsibility for a young person or vulnerable adult unless he/she has been specifically authorised in writing by the parent, guardian or carer.
- Notwithstanding the foregoing, any member discovering a young person or vulnerable adult unsupervised must assume responsibility for that person's safety in the first instance. The situation should be rectified as soon as possible by seeking out the appropriate responsible adult. Any such instance is to be immediately reported to the Flying Section Secretary and a written record made of the event. A confidential record book of shall be kept in the possession of the Committee.
- Should any parent, guardian, carer or member have concerns about the welfare of young persons or vulnerable adults then he or she is to contact the Flying Section Secretary.

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- All members are required to respect the rights of young persons and vulnerable adults and to promote their welfare. This is a responsibility which is essential if IDMFC is to remain in a position to offer opportunities for all.

ADDITIONAL RULES FOR INSTRUCTORS

Without exception only Instructors listed on the IDMFC approved instructors list are authorised to instruct young person or vulnerable adults.

- Instructors must put the well-being and safety of the trainee above the development of performance and should follow all the SAA's appropriate guidelines.
- Instructors should develop an appropriate working relationship with trainees (especially young persons and vulnerable adults) based on mutual trust and respect and must not exert undue influence to obtain personal benefit or reward, nor abuse their position of trust.
- Instructors should, at the outset, clarify with the trainee exactly what is expected of him/her and what the trainee can expect from the instructor, where appropriate in close consultation with parents or carers.
- Instructors must comply with the Club's policy on Young Persons and Vulnerable Adults and must not permit themselves to be alone with a young person or vulnerable adult at the flying site or in transit.